

Club President Training

(Cliff Notes Version)

4-C6 District Cabinet Meeting
Lion Jeanine Healy



As Club President, you are the Chief Executive Officer (CEO) of the club.

- Responsibilities
- Tips on how to fulfill those responsibilities
- Resources for further training



Responsibilities

- Preside over all club and board meetings
- Call for regular and special meetings of the board of directors and of the club
- Appoint members to club committees
- Ensure regular elections are called, members notified of the election, and held in a timely manner
- Participate as an active member in:
 - the DG cabinet
 - the zone meetings



A Mnemonic for the Chief Executive Officer

● Collaborate

● Energize

● Organize



Collaborate

- Create committees
- Ensure all members have mentors and are mentees to others
- Encourage new ideas
- Be responsive to members
- Do joint projects with other Lions clubs or with other service organizations in your area



Energize!

- Be upbeat
- Schedule guest speakers to educate, motivate, and stimulate your members
- Go on club visitations
- Put your Tail-Twister to work
- Make recognition part of every meeting
- Take your club out of auto-pilot and drive your club to excellence



Organize

- Help your set club goals and track throughout the year your progress
- Make sure you have agendas for all club and board meetings
 - Work with Club Secretary to ensure all topics are covered
 - Work with Membership chair and Tail Twister to find out whether they need meeting time
- Start and stop meetings on time
- Follow up and close on action items



Resources

- Your Immediate Past President (IPP)
- Your Zone and Region Chairs
- Lions Club International Website
 - Online training module:
 - <http://members.lionsclubs.org/EN/resources/leadership-resource-center/training-resources/club-officer-training-orientation.php>
 - Companion workbook


